



1815 E 63rd St
Kansas City, MO 64130
www.BrooksideCharter.org



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BSDS, Inc dba Brookside Charter School

MINUTES

November 21, 2024

5:30 pm

VIRTUAL ONLY

<https://us02web.zoom.us/j/82127625843>

Directors Present: Vicki Miller, Jason LaSalle, Dr. Eric Sipes, Tiffany Price, Dr. Kerry Dixon, Kiva Dennis **Directors Absent:** None **Guests Present:** Roger Offield, Kelly Sales, Jamie Berry, Kirstie Smith, Chris Lorea, Anthony Sims

1. Opening Items
 - a) Record Attendance and Guests
 - b) Call the Meeting to Order
 - i. Roger Offield called the meeting of the board of directors of Brookside Charter School to order on Thursday, November 21st at 5:30pm.
2. Motion to accept the agenda
 - a) Vicki Miller motioned to accept the agenda.
 - b) Dr. Kerry Dixon seconded the motion
 - c) The board voted to approve the motion - Approved
3. Approval of Board of Director minutes
 - a) Vicki Miller motioned to approve the minutes from the Brookside Charter School board of directors meeting on Thursday, October 25, 2024
 - b) Jason LaSalle seconded the motion
 - c) The board voted to approve the motion - Approved
4. Visitors Comments and Addressing Agenda Items
 - a) None
5. Committee Report for the upcoming month
 - a) Unable to share (technology issue) but posted to the website.
6. Financial Committee Report – EdOps
 - a) **Ed-Ops Dashboard - Need Board Approval**
 - i. Jamie Berry reviewed the month's financial status. Providing information on revenue, expenses, days of cash and changes expected from state aid.

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Provided in board packet.

- ii. Vicki Miller motioned to approve the EdOps Dashboard as presented.
- iii. Dr. Kerry Dixon seconded the motion.
- iv. The board voted to approve the motion – Approved

b) Check Registry – Need Board Approval

- i. Jamie Berry reviewed the month's check registry.
- ii. Jason LaSalle motioned to approve the EdOps Dashboard as presented.
- iii. Kiva Dennis seconded the motion.
- iv. The board voted to approve the motion – Approved

7. Academic Committee Report – Ed-Ops

- a) Chris Lorea shared and Academic Committee Report including information on Reading Success Plans and ELA Interventions.

8. Superintendent's Report – Roger Offield

a) Enrollment/Attendance

- a. 801 students enrolled, 94% attendance

b) Expansion Update

a. Purchase Properties – **Need Board Approval**

- i. Roger Offield reviewed the Corporate Certificate drafted by BCS's real estate attorney which outlines the expansion properties and authorizes the school superintendent to act on behalf of the school in entering in these agreements.
- ii. Jason LaSalle motioned to approve the document as presented.
- iii. Kiva Dennis seconded the motion.
- iv. The board voted to approve the motion - Approved

b. Country Club Bank Options (Gap Loan) – **Need Board Approval**

- i. Roger Offield reviewed the Corporate Certificate drafted by BCS's real estate attorney which outlines the GAP Financing through Country Club Bank and authorizes the school superintendent to act on behalf of the school in



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entering in these agreements.

- ii. Kiva Dennis motioned to approve the document as presented.
- iii. Vicki Miller seconded the motion.
- iv. The board voted to approve the motion - Approved

9. Motion to adjourn

- a) Dr. Kerry Dixon motioned to adjourn.
- b) Vicki Miller seconded the motion.
- c) The board voted to approve the motion - Approved

Next Meeting - Thursday, December 19, 2024

Attending Meetings of the Board of Director

Visitors are welcome to attend the open sessions of the meeting of the Board of Directors. Members of the Board of Directors and Brookside Administration are the participants during these meetings.

Procedures for Petitioning the Board of Directors

1. If the issue/concern involves the classroom, meet with your child's teacher. If the problem is not resolved, contact the Administration.
2. If the issue/concern involves the daily operation of the school, contact the Administration.
3. If the issue/concern involves school policy (Family Handbook), contact the Board of Directors following these procedures:

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Leader in Me
BROOKSIDE
CHARTER SCHOOL

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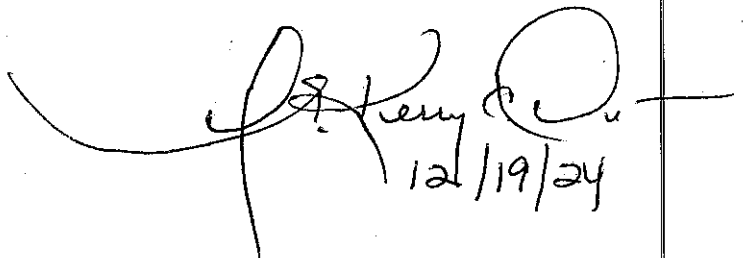
- a. Submit a one-page brief of the issue. Briefs to the Board of should be sent to Brookside Charter School.
 - b. The Board of Directors will respond. Responses could be inclusion on the agenda for a Board of Director's meeting, or a written reply, or a referral to the Administration.
4. Guidelines for Speaking at a Board Meeting
- a. Visitor's Comments

Each regular business meeting opens with an opportunity for visitors to make comments to the board. Persons who wish to address any subject concerning education may do so at this time. The board president will call the meeting to order and then ask for comments from the audience. Patrons are asked to keep their remarks concise. This portion of the meeting shall not exceed one-half hour and those addressing the board are asked to limit their remarks.

b. Addressing Agenda Items

A person wishing to address an item on the official agenda during the business portion of the meeting must complete a request form, these forms are located as you enter the board room. The form is to be completed and returned to the Board Secretary/Clerk prior to the start of the meeting. Persons may speak only once on an agenda item and for no more than three minutes without consent of the board. In the event board members agree that the normal flow of business is being unnecessarily delayed, they may, by majority vote, waive public participation.

The above information is part of the Family Handbook. Families are given a copy of the Family Handbook.


12/19/24

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